

# OLA KHALAF ASSI AL-GHANIMI

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## SUMMARY

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I have a bachelor degree from the University of Basra in electrical engineering, and a master degree in the engineering management from University Putra Malaysia (UPM) and during my study and work experience I have been able to achieve so many qualities that I know for sure will assist me successfully to fill in a position in your company. I am a committed hardworking individual who know the importance and value of time, responsibilities, accountabilities, and teamwork. I am also independent, and target oriented and I have the required abilities to be a team leader since I have worked as a project manager, managing a projects from the planning phase and through the implementation, to the delivery and after the handover phase. I also succeed to work as a one person team, working multiple tasks at the same time therefore, I'm sure I'll be able to work well both on my own as well as with fellow co-workers. During my master study I took multiple courses in (project management, operation management, organization management, HR Management, Value Engineering, business accounting, marketing, Industrial agronomics, HSE) and after I returned back to Iraq, I joined ARAJEEZ Company as an operation manager, and now I am ready to find my dream job, a one that will give me the opportunity to show my real potentials and develop my skills.

## EXPERINCE

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- 1- Worked for in **Fayd Al- Amen Company** for three years as Electrical engineer and Project Manager.
- 2- Worked for **AMAR international charitable foundation** for two years as a Project Manager Associate.
- 3- Worked **for ARAJEEZ Company** as an Operation Manager
- 4- Work as University Lecturer at Iraq University College.

And that include working on the following:

- Project management
- Good experience with RFP system.
- Designs overviewing and follow up
- Tender package preparation
- Technical Bid Evaluation
- Tender quotation.
- Electrical work follow up and supervision.
- Task assigning and follow up.
- Estimating Project Times and Costs
- Preparing daily, monthly, quarterly reports
- Familiar with API and ASME standards.
- Preparation of Hazard Identification and risk Control report
- INDUSTRIAL SAFETY, HEALTH AND ENVIRONMENTAL MANAGEMENT
- Business Leadership
- BoQ preparation
- Conducting field visit and site superstitution.
- Supplier/ contractor coordination management.

## EDUCATION

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Bachelor's Degree in electrical engineering from University of Basrah 2009-2010

### **GRADUATION SEARCH**

My Graduation search was about short circuit calculation using MatLap

Master degree in Engineering Management from University Putra Malaysia 2018

### **Master Thesis**

My mater thesis was "Controlling and Monitoring the Performance of a Robotic arm using IoT (Internet of Things)"

- Creating a smart robotic arm
- Use adxl355 accelerometer sensor and HDT11 temperature and humidity sensor.
- Connecting the robotic arm the internet using Wi-Fi model and Arduino microcontroller
- Programming the Arduino board to use the internet as a protocol for control and monitor the robotic arm.
- The project of the thesis can be controlled remotely using a software called BLYNK from another country as long as both the robotic arm and the are connected to a Wi-Fi network

## SKILLS & ABILITIES

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- Fluent in both English and Arabic communication
- Proficient in using Microsoft Office, Excel, PowerPoint, etc.
- Capable of checking and replying to emails in a timely manner
- Self-driven, self-motivated
- Team leader
- Good in project management software/ MP
- Demonstrates excellence in time management skills
- Critical Thinker and Problem Solver
- Courses in project management, operation management, organization management, Value Engineering, business accounting, marketing, agronomics, HSE.
- Working at height course
- A certificate of AutoCAD
- A certificate of computer software and hardware
- Good Experience working on the RFP and suppliers registration system of the oil companies like (LUKOIL, ISN, SHELL, BP)
- Leadership training from UPM
- Iraqi engineers union engineer
- A course in IoT
- Great communication skills

## **REPORTS & PRESENTATION**

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- Project Presenting (AMAR School and Office) presenting and explaining the project aim and scope of work and work progress.
- Project Presenting (AMAR health Facility) presenting and explaining the project aim and scope of work and work progress.
- Total Quality Management report and presentation
- Leadership in business presentation
- Marketing Plan report presentation
- Estimating Project Times and Costs presentation
- MANUFACTURING PROJECT MANAGEMENT/ proton Factory / presentation
- Hazard Identification and Control report and presentation
- INDUSTRIAL SAFETY, HEALTH AND ENVIRONMENTAL MANAGEMENT presentation
- Risk Management presentation.

## **REFERENCES**

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- Dr. Ala'a Hussein Abed, Email: [alaa19672001@yahoo.com](mailto:alaa19672001@yahoo.com), Phone: +9647712631062
- Eng. Nabeel Abdul Qadir , Civil engineer, phone: 07712494907

## **MOTIVATION STATEMENT**

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You should know that I am always seeking for a career which improves my skills and develop my future. A career that guarantees the provision of continuous development to me as a person as well as to my job title. Simply I know what I want and I will figure out how to get it and how to be the best.